**Child Safeguarding Risk Assessment 2019/20**

**(*of any potential harm*)**

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| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Training of school personnel in Child Protection matters | High | Harm not recognised or reported promptly | * Child Safeguarding Statement & DES procedures made available to all staff * DLP & DDLP to attend PDST face to face training * All staff to receive training on new Child Protection Procedures * BOM records all incidences of staff and board training |
| One to one teaching | Med | Harm by school personnel | * Procedure in place for one to one teaching in SEN policy * Open doors * Glass panel in door/window * ‘Hugs are for home’ |
| Care of Children with special needs, including intimate care needs | High | Harm by school personnel | * Intimate Care policy * SNA policy * Two staff present to attend to intimate care needs (rota in case of staff absences) * Communication with home & records kept |
| Toilet areas | High | Inappropriate behaviour | * Pupils visit toilet *before* outside breaks * Designated toilets *during* outside breaks * JI-2nd accompanied to toilet door by 4th-6th Class pupils during outside breaks |
| Curricular Provision in respect of SPHE, RSE, Stay safe. | Med | Non-teaching of same | * SPHE, RSE & Stay Safe implemented in full in all classes * RSE policy in place & curricular links available to parents on school website * Sensitive areas taught during Jan/Feb. * Nótaí & cuntaisí míosúla na múinteoirí |
| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Sports Coaches or external personnel to supplement the curriculum (incl. choirs, litter-picking, Green School activities etc.) | Med | Harm to pupils | * Policy & procedures in place * Sports Code of Conduct * Coaches/tutors must present Garda vetting and other relevant documentation to school in advance * Class teacher must be present at all times and in ultimate charge |
| Recreation breaks for pupils | High | Harm to pupils by other pupils  Bullying  Inappropriate behaviour | * Teachers accompany classes to/from the yard * Yard supervision rota in place * Adequate yard supervision in place * Segregation of yard and field space * Equipment for both sections of yard * Friendship group/station interventions * Code of Behaviour * Anti-Bullying Policy * First Aid policy and procedures in place |
| Classroom teaching | Low | Harm from other pupils and staff | * Code of Behaviour * Door open if in room alone with a child * Glass panel in door |
| Outdoor teaching activities | Med | Harm to pupils  Bullying | * Adequate supervision in place * Teacher present at all times & in ultimate charge |
| Sporting Activities | Med | Harm to pupils  Bullying | * Anti-Bullying policy * Bus Safety procedures * Buses to and from activities * First aid bag with personal medication (where required) & Contact List * Adequate supervision at all times * Sports Code of Conduct * Teachers must be present and in ultimate charge at all times |
| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| School tours, trips and outings | High | Harm to pupils  Bullying  Inappropriate behaviour  Risk of inappropriate communication between pupils via digital devices | * Anti-Bullying Policy * Mobile Phone Policy * Bus Safety procedures * First Aid bag with personal medication (where required) & Contact List * Proper supervision & collection arrangements * Pupil-teacher ratio * Teachers must be present at all times & in ultimate charge |
| Annual Sports Day | High | Harm to pupils by inappropriate communications between child and unknown adult, inadequate supervision & physical injury | * Sports Day timetable and organisation circulated to school community in advance * Code of Behaviour * First Aid procedures in place * Proper supervision of all activities & equipment * Teachers must be present and in ultimate charge at all times |
| Fundraising events involving pupils | Med | Harm to pupils by inappropriate communications between child and unknown adult, inadequate supervision & physical injury | * Adequate insurance * Safety Statement * Event timetable, organisation & procedures circulated to school community in advance * First aid procedures in place * Proper supervision & collection arrangements * Garda vetting for volunteers * Pupil-teacher ratio * Anti-Bullying policy |
| During & after school use of school by other individuals/groups/organisations | Med | Harm to pupils | * BoM procedures in place and communicated to individual/ group/ organisation in advance * Proper supervision & collection arrangements * Pupil-teacher ratio * Garda vetting & adequate insurance * Certification of Child Protection training course |
| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Management of challenging behaviour amongst pupils, including appropriate use of restraint where required | Low | Physical harm to pupils & adults | * Code of Conduct * Health & Safety |
| Administration of Medicine & First Aid | Med | Physical harm to pupils and adults | * Administration of Medication Policy * First Aid policy & record book in place * Staff training for specific medical conditions * Staff first aid training every 2-3 years * Procedures for first aid visible in first aid area |
| Swimming | High | Harm to pupils  Bullying  Inappropriate behaviour  Harm from unauthorised persons | * Adequate supervision in changing areas (*min.2 persons*), on the bank and in public viewing gallery * Boys and girls segregated * Only school personnel permitted in the changing areas * Qualified and certified coaches * Pupils in groups of 2+ |
| Care of pupils with specific vulnerabilities/ needs such as   * Pupils from ethnic minorities/migrants * Members of the Traveller community * Lesbian, gay, bisexual or transgender (LGBT) children * Pupils *perceived* to be LGBT * Pupils of minority religious faiths * Children in care | Low | Bullying | * Anti-Bullying policy * Code of Behaviour |
| Use of Information and Communication Technology by pupils in school | Med | Bullying  Risk of harm due to inappropriate access to/use of ICT devices while at school | * Acceptable Use Policy * Anti-Bullying Policy * Code of Behaviour * NCTE filter on school broadband access |
| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Students/Student Teachers participating in work experience in the school | Low | Risk of harm not being recognised by school personnel  Risk of harm due to inappropriate relationship/communication between child and adult | * Student/Teacher Work Experience Policy * Garda vetting documentation * Teachers must be present and in ultimate charge at all times (*while allowing for Teacher Placement protocols*) * Adequate insurance |
| Use of video/photography/other media to record school events | Low | Risk of identification of individual child online | * Acceptable Use Policy * Procedures in place communicated to individuals/groups/organisations in advance |
| Use of off-site facilities for school activities | Low | Harm to pupils by inappropriate communications between child and unknown adult, inadequate supervision & physical injury | * Anti-Bullying policy * Code of Behaviour * Garda vetting for volunteers * Proper supervision & collection arrangements * Pupil-teacher ratio |
| On site activities outside of school hours such as Homework/Breakfast Clubs, Speech & Drama classes etc. | Med/  High | Harm to pupils by inappropriate communications between child and unknown adult, inadequate supervision & bullying | * School policies & procedures to be adhered to at all times * Proper supervision & collection arrangements * Pupil-teacher ratio * Adequate insurance * All staff to have Garda vetting & relevant Child Protection training |
| School transport arrangements including use of bus escorts | Med | Harm to pupils by inappropriate communications between child and unknown adult, inadequate supervision & bullying | * Code of Behaviour * Garda vetting for volunteers * Anti-Bullying policy |
| Recruitment of school personnel including –   * Teachers & SNA’s * Caretaker/Secretary/Cleaners * Sports coaches * External Tutors/Guest Speakers * Volunteers/Parents in school activities * Visitors/contractors present in school during school hours * Visitors/contractors present during after school activities | Med | Harm not recognised or properly or promptly reported | * Child Safeguarding Statement & DES procedures made available to all staff * Staff to receive Child Protection training/complete Tusla training module/any other online training offered by PDST * Vetting Procedures * Induction procedures for new staff * *Droichead* for un-probated teachers |
| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Application of sanctions under the school’s Code of Behaviour including detention of pupils, confiscation of phones etc. | Med | Risk of harm due to inadequate code of behaviour | * Code of Behaviour reviewed regularly by staff, BoM & PA * Mobile Phone Policy * Acceptable Use Policy * Anti-Bullying Policy |

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on **September 24th 2019***.* It will be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson, Board of Management

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal/Secretary to the Board of Management